



Code Compliance

Mission

To promote and maintain a safe and desirable living and working environment. The division helps maintain and improve the quality of our community by administering a fair and unbiased compliance program to correct issues of City codes and land use requirements.

Goals

To educate the public about the codes and ordinances and to obtain voluntary compliance.

Strive to perform our duties in a fair, professional and courteous manner.

Develop and establish standards and ordinances that ensure positive effects on property value, community appearance, and neighborhood pride. Partner with other departments and agencies to reach our common goals.

Establish and maintain a proactive environment to help solve community problems and stay at the forefront of creative and effective Code Enforcement.

Work with community organizations and associations and assist them in reaching common goals.

Objectives

Standardize procedures within the Division to ensure consistency.

Attend homeowners' association meetings to maintain good communication between the Division and residents.

Maintain 90% compliance on cases prior to hearings.

Investigate complaints within 24 hours of receipt.

Staff 24 hearings before the Code Board and Special Masters.

Refer residents to the Community Redevelopment Agency for assistance.

Major Functions and Activities

Responsible for the enforcement of the City Code of Ordinances and the correction of code violations.

Through proactive meetings with citizens and homeowners' associations as well as responding to

complaints, the Division staff investigates potential violations and works with property owners, tenants, and the Code Board towards appropriate resolutions.

Budget Highlights

Continue to utilize digital photography to improve efficiency and accessibility of case evaluation.

Continue to resolve code liens on properties throughout the City.

2010-11 Accomplishments

Continued to bring Red Light Enforcement cases before the Special Magistrate.

Distributed 125 gallons of paint to Pembroke Pines residents in an effort to assist them in painting their homes.

Attended eleven Homeowners association meetings in an effort to maintain good communication between the Code Division and the residents.

Continue to utilize laptop computers in the code officers vehicles to enable the officers to access data concerning property ownership instantly.

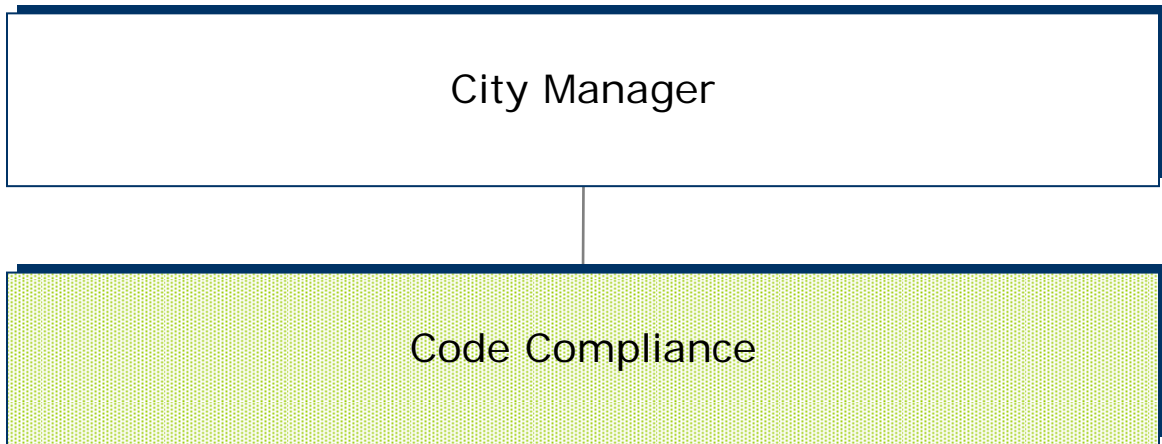
Code Compliance Performance Measures

Indicator	2008-09		2009-10		2010-11	2011-12
	Actual	Goal	Actual	Goal	Goal	Goal
Outputs						
Number of citations issued	158	50	127	100	125	125
Number of violations issued ^	18,731	16,500	14,953	18,500	19,000	19,000
Effectiveness						
% of cases closed prior to Code Board and/or Special Master hearing	92%	95%	92%	95%	95%	95%

^ Goals are based on the norm, whereas the actual reflect unanticipated events such as hurricanes and water restrictions.

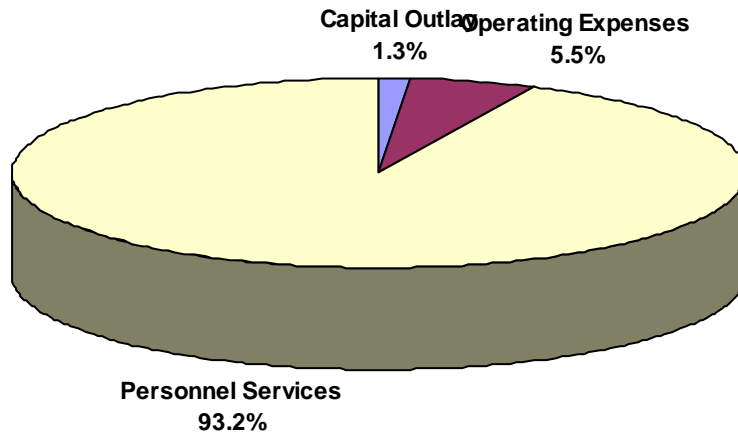
CODE COMPLIANCE DIVISION

Organizational Chart



 Shading indicates direct public service provider

Code Compliance - Budget Summary



Expenditure Category	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
Personnel Services				
Salary	589,322	590,451	583,695	577,359
Benefits	336,752	368,313	403,076	467,127
Personnel Services Subtotal	926,073	958,764	986,771	1,044,486
Operating Expenses				
Professional Services	3,855	3,822	4,850	6,850
Other Contractual Services	1,563	1,601	3,101	3,700
Communication and Freight Services	1,482	4,275	5,360	8,060
Rentals and Leases	42	-	-	-
Repair and Maintenance Services	8,636	9,595	11,900	12,400
Printing and Binding	935	-	1,100	1,400
Other Current Charges and Obligation	6,740	4,624	6,000	7,000
Office Supplies	2,510	1,255	2,375	3,000
Operating Supplies	13,742	18,586	17,250	18,800
Publications and Memberships	315	243	150	240
Operating Expenses Subtotal	39,820	44,001	52,086	61,450
Capital Outlay				
Machinery and Equipment	4,558	-	18,000	15,000
Capital Outlay Subtotal	4,558	-	18,000	15,000
Total	970,451	1,002,765	1,056,857	1,120,936

Position Title	2008-09 Actual	2009-10 Actual	2010-11 Budget	2011-12 Budget
12085 Code Compliance Administrator	1	1	1	1
12192 Lead Code Officer	1	1	1	1
12193 Code Comp. Officer/Landscape Insp.	-	1	1	1
12684 Clerical Spec II	2	2	2	2
12715 Code Compliance Officer	7	6	6	6
Total				
Full-time	11	11	11	11
Part-time	-	-	-	-